



Mobile Phone Protocol

Phones **must stay in bags at all times**. Phones should be turned to silent or airplane mode.

If used without permission during the day, the phone will be confiscated for the day (sent to the office).

If phone use is recurrent, the consequence is that the phone must be submitted to the office at the start of each day. Parents will be informed by the Guardian or Lynn of this. A record will be kept of repeated infringements.

Making a Call

Students can use their phone to make a call only with permission. They must go to the office to get permission and **make the call from the office**. No calls to be made from High School area or grounds.

Exceptions:

- By an agreed plan with Guardian or Lynn, as an adjustment, some students may be able to access phones to listen to music for limited time. This **must take place in the office**.
- Class activity requiring use of phones, eg taking photos. Teachers responsible to ensure phones turned off and returned to bags.

Implementation

Students

Week 1, Term 2: Students will be informed of the new protocol and why this is important. Students absent for this will be inducted when they return to school by Lynn or their Class Guardian.

Parents

- We strongly request parents don't text students during the day with an expectation they will respond during school hours (8:45 – 2:45). If you urgently need to contact a student, please call the office.
- Should the School inform parents that students are having difficulty complying with no phone use, a request will be made for parents turn off access to internet and social media during school hours – see *the free app, family link*

*** NSW Education Department to ban phones in schools from Term 3, 2023***